

~~SECRET~~*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Basic School

DATE: 16 May 1956

FROM : Chief Instructor, Basic Orientation

SUBJECT: Weekly Activities Report - 9 May through 15 May 1956

1. Significant Items

a. Members of the staff of Basic Orientation met on Tuesday, 8 May to discuss refinements in the proposed two week schedule. Assignments were made to members of the staff for preparation of lecture outlines and reading materials. It is assumed that this new program will be in effect beginning 2 July.

b. In light of the proposed changes certain modifications are being made in Basic Orientation #30. It is planned to drop the lecture Indications Intelligence from the schedule and to add the lectures Production of Current Intelligence and Production of National Estimates.

c. In light of [] responsibilities for the preparation of the Communism and the USSR phase of the proposed program he has been relieved of intelligence phase responsibilities.

2. Outside Activities

a. Nothing to report.

3. Personnel Notes

a. [] plans to begin a 15 day tour of active duty with the Army on 3 June.

b. [] became engaged to [] during this past week.

c. [] was on sick leave Tuesday, 15 May.

d. [] was on leave Monday, 14 May.

~~SECRET~~